

# HITEC MANAGEMENT LIMITED

## 國際展貿中心管理有限公司

Unit 1218 12/F., HITEC, 1 Trademart Drive, Kowloon Bay, H. K.  
Tel : 2620 2626 Fax : 2620 2610

香港九龍灣展貿徑1號國際展貿中心12樓1218室

### 通告

檔案編號： HML/C/087/10

有關：地面寫字樓大堂全新面貌改善工程

茲通知各租戶，本中心正門入口及東翼地面大堂將於二零一零年六月二十二日進行上述改善工程，第一期工程時間約四個月，第二期將隨一期工程之後進行。而工程完成後，地下大堂將有一個全新之寫字樓大堂面貌。於工程進行期間，部分正門入口及東翼地面大堂將會圍封，L11及L12號客用升降機將會暫停服務。而西翼客用升降機將正常運作。請參閱下表有關升降機安排詳情，及附件圖示了解圍封範圍。

有關樓層租戶	運作之升降機	暫停之升降機	備註
七樓至十樓	L7, L8 及 L9 客用升降機	----	----
十一樓至十三樓	L10 客用升降機及 L14 貨運升降機	L11 及 L12 客用升降機需暫停使用約四個月	L14 貨運升降機於下列繁忙時段接載租戶： 上午 08:30 至 09:30 中午 11:30 至 13:30 下午 17:30 至 19:30

工程期間，本司會加強有關範圍之巡邏及監管，以務求將有關工程帶來之不便減至最低。敬請貴戶提醒各職員、賓客等避免進入工程圍封範圍，以保障自身安全。

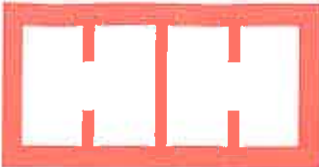
如貴租戶對上述事宜有任何查詢，請致電客戶服務部熱線 2620 2626。  
不便之處，敬請原諒！

此致  
國際展貿中心各租戶

國際展貿中心管理有限公司



助理總物業及設施經理 趙惠敏  
二零一零年六月十七日



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香港九龍灣展貿徑1號國際展貿中心12樓1218室

### NOTICE

Our Ref : HML/C/087/10  
To : All Tenants  
Date : 17 June 2010  
Re : **Renovation Work of New Face of Office Lift Lobby**

Please be informed that the First Phase of captioned renovation work at the East Wing lift lobby on G/F will be commenced on 22 June 2010 and it will be last for around 4 months. Second Phase work will be followed after first phase. The affected areas would be fenced off and Passenger Lift L11 & 12 would be suspended during the renovation period. The West Wing Passenger Lift will still remain in normal operation. Please refer to the arrangement of lift service below and the attached plan for the details of working areas.

Concerned Tenants	Lifts in Operation	Suspension of Lift Service	Remark
7/F – 10/F	L7, L8 & L9 Passenger Lift	----	----
11/F – 13/F	L10 Passenger Lift & L14 Service Lift	L11 & L12 Passenger Lift service suspension for around 4 months	L14 Service Lift will be reserved for tenants during below peak hours: 0830 hrs – 0930 hrs 1130 hrs – 1330 hrs 1730 hrs – 1930 hrs

During the said period, we will make our best endeavor to ensure any inconvenience to all tenants will be minimized. Please remind your staff and guest not to enter to the fenced off areas for personal safety.

Should you have any enquiries, please feel free to contact our Customer Services Unit at 2620 2626.

We apologize for the inconvenience caused.

For and on behalf of  
HITEC Management Limited

Susanna Chiu  
Asst Chief Property & Facility Manager  
Encl

SC/HN/ym





## 第一期改善工程

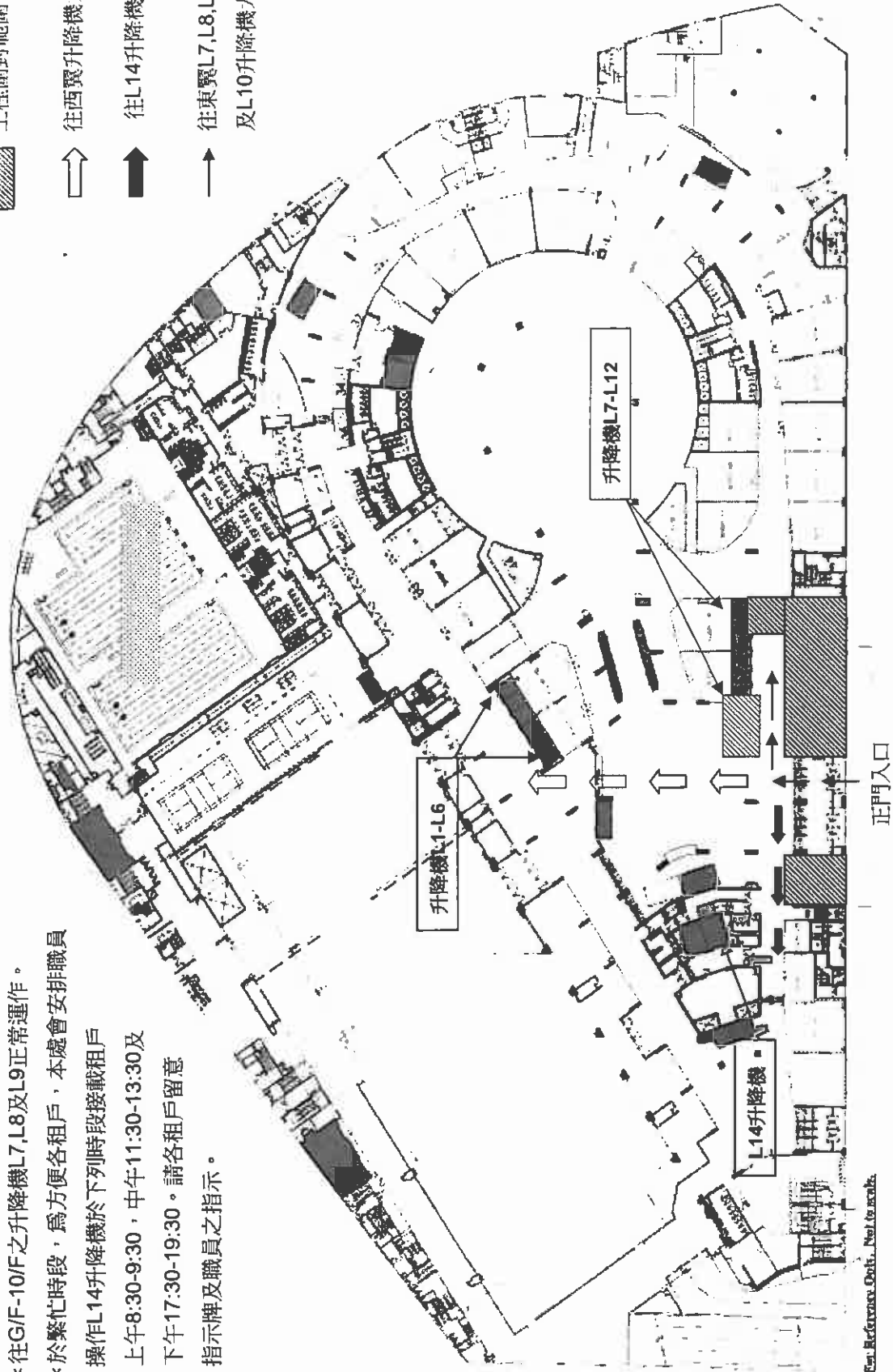
## HITEC/EMax G/F

### 使用升降機有以下安排：

- \* L11及L12升降機暫停使用約4個月。L10正常運作。
- \* 往G/F-10/F之升降機L7,L8及L9正常運作。
- \* 於繁忙時段，為方便各租戶，本處會安排職員操作L14升降機於下列時段接載租戶  
上午8:30-9:30，中午11:30-13:30及  
下午17:30-19:30。請各租戶留意  
指示牌及職員之指示。

### 圖解：

-  工程圍封範圍
-  往西翼升降機大堂
-  往L14升降機
-  往東翼L7,L8,L9及L10升降機大堂



# HITEC/EMax G/F

## 1st Phase Renovation Work:

### Lifts Arrangement during renovation:

- \* L11 & L12 will be suspended for around 4 months.
  - L10 will be in normal operation.
  - \* L7, L8 & L9 for G/F – 10/F will be in normal operation.
  - \* During the peak hours, 8:30-9:30 , 11:30-13:30 and 17:30-19:30, L14 will be reserved and operated by staff for serving tenant.
- Please pay attention to the notice and signs and follow staff's guidance.

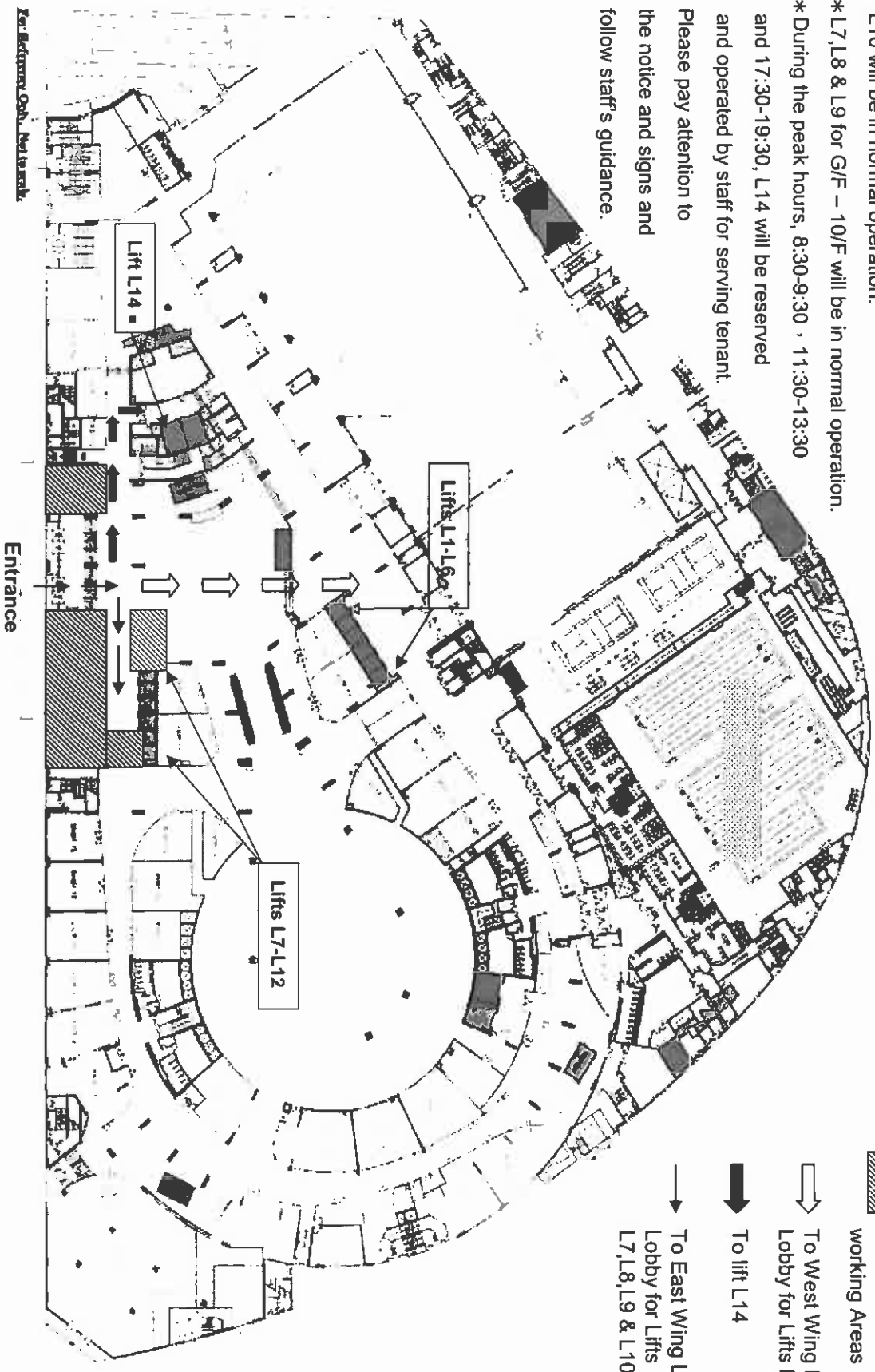


Illustration :

- ▨ Fenced off working Areas
- ⇨ To West Wing Lift Lobby for Lifts L1-L6
- ➡ To lift L14
- ➡ To East Wing Lift Lobby for Lifts L7,L8,L9 & L10

Zar Bekerman Osh, Nuristan