



國際展貿中心
Hongkong International Trade & Exhibition Centre

NOTIFICATION OF FITTING - OUT WORK (裝修通知)

Floor (樓層): _____ Premises (單位) : _____

We, _____ (Tenant), being the tenant of the above premises, have authorized the following company / person to be our fitting-out contractor (吾, _____, 為上述單位之租戶, 現授權以下公司/人士作我方之裝修承判商)

Name of Contractor
(承判商名稱) : _____

Contact Person
(聯絡人) : _____ Tel no. : _____

Proposed Fitting - out Period
(預計裝修期) From (由) _____ to (至) _____

Name of Worker (工人姓名)	HKID. No. (身份證)	Working Permit No. (工作證編號)

Main Contractor (總承判商): _____

Representative from Tenant (租戶代表) _____

Signature and Company Chop (簽署及蓋印)

Signature & Company chop(簽署及蓋印)

Name (姓名) : _____

Position (職位) : _____

Date (日期) : _____

Approved By (批核)

HITEC Management Limited 國際展貿管理有限公司
cc. Control Room