



國際展貿中心
Hongkong International Trade & Exhibition Centre

Application for Extra Lightings in Common Areas

To : HITEC Management Ltd

From : Tenant _____

Floor _____

Premises _____

We would like to request the extra lighting in common areas to our premises as above mentioned location for:

(Date) From _____ to _____

(Time) From _____ to _____

Kindly arrange accordingly.

Authorized Signature & Company Chop

Contact Person

Date

Contact Tel No

For Office Use :

Hourly Rate : HK\$ _____

No. of Hours : _____

No. of Days : _____

Amount : HK\$ _____

Handled By : _____

cc : Mr. Alan Wong – Technical Department
Mr. Ben Wong – Finance & Accounts
Control Room